



## COMPULSORY APPLICATION FOR ENROLMENT DOCUMENTATION

### Compulsory documents required to determine enrolment eligibility:

- Original Birth Certificate (not extract). Passport and Visa documentation if applicable (born overseas or currently residing on a Visa).
- An Australian Childhood Immunisation Register (ACIR) Statement. This can be obtained through ACIR by logging into Medicare online via MyGov (mygov.au), using the Medicare Express Plus app, by calling 1800 653 809, or visiting a Medicare or Centrelink Office in person.
- Proof of residence to meet local intake area requirements. Please see below a list of documents that are required to be produced before completing an enrolment form. Paper copies only please (to be photocopied by Admin).

### Compulsory documents required for proof of residence for Owner Occupied Properties include:

- Current Council Rates
  - OR
  - Most recent utility bill with the account addressed to the applicant at the residential address on the enrolment form.
- \*Please note that mail addressed to PO Boxes will not be accepted*

### Compulsory documents required for proof of residence for Rented/Leased Properties include:

- **Rental Agreements through a registered Real Estate Agent**
  - Current Rent/Lease agreement
- **Private Rental Agreements**
  - Latest utility bill in the name of the person enrolling the child
  - OR
  - Current Rent/Lease agreement
  - OR
  - If you are currently residing with family or friends, the owner of the property will need to complete a Statutory Declaration and have it signed by an authorised witness. The statutory declaration is specific to our school and can be collected at the front office. In addition, a proof of residence will need to be provided in the name of the owner.