

EATON PRIMARY SCHOOL

Board Meeting MINUTES

<i>Minutes of meeting</i>		<i>20 March 2025</i>
Attendees:	Kate Grime, Sam Harman, Niomi Hurley, Gary Le Cras, Claire Nicol	
Guests:	nil	
Minutes:	Jackie Norman	
1.0	Welcome and apologies	ACTIONS
1.1	Meeting opened 4:15pm with an Acknowledgement of Country and welcomed those present - Niomi Hurley	
1.2	Apologies: Scott McDougall, Sharon Wheeler	
2.0	Minutes of previous meeting	
2.1	Naomi presented the Board the minutes of previous meeting for approval. The Board endorsed the minutes of previous meeting.	Moved: S Harman 2 nd : K Grime
3.0	Business Arising	
	nil	nil
4.0	Correspondence In/Out	
4.1	Nominations for 2025 presented and discussed - Niomi Hurley has said she will be the interim School Board Chair for 2025 until new members are established and comfortable to take over. Claire thanked Niomi. -Natasha Crosby, Andrew Morrison, David Hovey Jackie has requested Screening for these nominees. When approved will attend next meeting. Thank you to the current members who have extended for six months. Claire explained that training would take place in Term 2 – she will email dates and venue when confirmed.	Noted
5.0	Reports and Operational Matters	
5.1	Current Infrastructure: Basketball Court. Ben Sexton (Dept. Finance Senior Project Officer) has lodged tender process and a contractor has been engaged – awaiting scope of works time frame.	Jackie & Claire continue to liaise with Ben Sexton for locked in dates.

5.2	Terms of Reference 2025 Department of Education requirement for all School Boards to be signed off by Director General	Signed C Nicol and N Hurley
5.3	School Review The Big 6 – Claire Nicol presented	
5.4	Half Day Closure Claire explained the parent teacher interview afternoon 10 th April 2025, half day closure.	
5.5	Staff Communication Charter Presented by Claire	
5.6	Annual Report proposal presented Claire explained that the School Review process would give us the content for the Annual Report	
6.0	General Business	
6.1	Kindy 2025 Application for enrolments close 21 st July 2025, advertised from week 1 Term 2 being 28 th April 2025	
6.2	"Survey of School Board Effectiveness" results presented by Claire	
7.0	Financial Reports	
7.1	2025 School Financial Summary <ul style="list-style-type: none"> – Salary Budget summary – approved through Finance Committee 5.3.25 – Cash Budget summary - approved through Finance Committee 5.3.25 – Preliminary Student-Centred Funding Statement presented and discussed 20.3.25 Jackie Explained the details of the finance budget for 2025.	Noted
	2025 Meetings	
	Commence 4.15pm in the staff room. Term 2 - Week 7 – Thursday 29 May Term 3 - Week 7 – Thursday 4 September Term 4 - Week 7 - Thursday 27 November	
	Meeting closed: 5:50pm	
Board Chair: Niomi Hurley		
Signed: _____ Date: / /		